

BERWYN TOWNSHIP
708 Community Mental Health Board
P.O. Box 497, Berwyn, IL 60402-0497

AGENDA – September 16, 2019

Location: Berwyn Public Health Building, 6600 West 26th Street, Berwyn, IL 60402
Date: Monday, September 16, 2019 at 7:00 p.m.

1. Pledge of Allegiance
2. Call to Order
3. Swearing-in of New Board Members
4. Open Forum (Public May Address Board of Directors)
5. Agency Reports/Recess
6. Approval of Regular Meeting Minutes of June 17, 2019
7. Approval of Special Meeting Minutes of August 14, 2019
8. Approval of Financial Report for June, July, August 2019 (as informational)
9. Approval of September 2019 Disbursements
10. Executive Director's Reports (as informational)
 - a. Maria Sanders (July and August 2019)
 - b. Allen Doederlein (August and September 2019)
11. Correspondence File (as informational)
12. Old Business
 - a. Approval of 2019-2020 Executive Director Contract (as informational)
 - b. Approval of Executive Director Website Training
 - c. Records Disposal Committee-Authorization received to destroy after August 21, 2019
 1. Approval to Shred Records-Quotes (4)
 2. Organization of Permanent Records-Minutes and Agendas
 - d. Interim Executive Director Contract Completion
13. New Business
 - a. Board Development
 1. Orientations of New Directors-Carmelita Terry and Ann Krasuski
 2. State Certifications-OMA, NIMS 100 and 700
 3. Name Badges
 - b. FY2019 Treasurer's Report-Selden Fox to complete by December 2019
 - c. Audit Update-Evans, Marshall and Pease, P.C., to complete by November 2019
 - d. Laptop and Software Update
 - e. Website Update
 - f. Mayor Lovero and BDC Council of Presidents-Berwyn Strategic Planning Event October 12, 2019
14. Emerging Issues
15. Adjournment